



## **Notice for the Annual General Meeting of The Institution of Fire Engineers New Zealand Branch**

Dear Members

Notice is hereby given to all members that the **Annual General Meeting of the Institution of Fire Engineers New Zealand Branch** will be held at **5.00PM sharp, Friday 5<sup>th</sup> November 2021**, in the Ward Room, Royal Port Nicholson Yacht Club, 103 Oriental Parade, Wellington.

The order of business is as follows:

### **Agenda**

1. Welcome and apologies
2. To receive an address from the President
3. To approve and sign the minutes of the previous AGM meeting of The Institution of Fire Engineers New Zealand Branch
4. Presidents Report
5. Executive Directors Report
6. To receive and adopt the Financial Statements for the year ended 31 December 2020
7. To announce the result of the ballots for election to the Branch Council
8. General Business