



THE INSTITUTION OF FIRE ENGINEERS  
FOUNDED 1918 • INCORPORATED 1924  
New Zealand Branch

## DRAFT Minutes of IFE AGM

Held at Viaduct Events Centre, Auckland on the 23 October 2013 at 1150hrs

Present:

President Graeme Quensell (GQ), Gary Ward (GW) Past President,  
Branch Councillors: John Booth (JB), Trent Fearnley (TF), Duane Harding-Browne (DHB), Phil Faidley (PF), Ben Hume (BH), Alaster Jefferys (AJ) Marcel Sanders (MS)  
Members: Brian Davey (BD), Peter Hughes, Wayne Hight, J Greenlaw, Jeremy Gibbons, Sarath Samarasekara, Peter Menzies, Stephen Lambert, Ian King, Stephen Mackle, Jack Maddox, Jim  
International Guests: Grant Lupton, Louise Craig, Mark Reilly, HG Tay, William Stewart, J T Tan, Andrew and Christine Sharrad

Apologies

Ed Claridge (EC), Murray Binning, Mike Spearpoint, Kevin Henderson, Bob Evans, Peter McGrail,

<i>Item</i>	<i>Detail</i>	<i>Person Responsible</i>	<i>Action Point</i>
<b>1.0</b>	<b>Welcome &amp; apologies:</b> Welcome to members and International guest in Te Reo. Meeting was opened by President GQ with a welcome. A special welcome was given to IFE International President Grant Lupton and CEO Louise Craig. GQ thanked our partners, PSL, APC Techsafe and Metalcraft Industries for their support throughout the year.	TF  GQ	
<b>2.0</b>	<b>International President:</b> Grant Lupton addressed the AGM. He spoke of the history of the IFE, in particular the formation of the IFE and what it stood for in 1918 by a group of fire officers. Gave a brief heritage lesson on himself (NZ born, moved to Canada then to Australia).		

2.1	<p>He spoke of recent growth in membership numbers and the importance of the IFE.</p> <p>He welcomed the current board members present, Brian, HG, Bill, Mark and Andrew as Chair of the IGA.</p> <p>He talked of the separation of the FPA and promoted the International Fire Professional Journal.</p> <p>He also spoke of the up and coming launch of the new IFE website.</p> <p><b>CEO Louise Craig:</b> She reiterated the support of the IFE Board of Directors to the NZ Branch. 50 % of the Board now consists of International members.</p>		
3.0	<p><b>Presentations:</b> GQ presented Grant Lupton and Louise Craig with kiwiana gifts.</p> <p>Jeremy Gibbons was presented his Members Grade certificate by Grant.</p>		
4.0	<p><b>Previous minutes</b> read and accepted. Minor changes to name spelling and attendance register required before sending.</p>	<p>Moved Peter Hughes Seconded John Booth</p>	
5.0	<p><b>Matters arising from minutes:</b> Nil.</p>		
6.0	<p><b>Finances:</b> In good health, good control, happy with current situation.</p>	<p>Moved JB Seconded Marcel Sanders</p>	
7.0	<p><b>President Report:</b></p> <p>Graeme spoke of the past year and the need to support the Branch Council and the local groups. He talked of the new formation of the Wellington Group and also the need to form more.</p> <p>He spoke of the new initiatives, IFE scholarship, roadshows and the partnering with the NZFBI on field days.</p> <p>He spoke of the success of our websites and then need for people to continually view them.</p> <p>He spoke of his various overseas engagements on behalf of the NZ Branch at the IGA, APAC forum and also as a guest at the IPCA conference in Australia.</p> <p>He thanked the Branch Council for their hard work and effort and the continued support they gave him. He thanked DHB for his support to the Branch over the last years and wished him well in his future when he travels to Australia to complete his studies.</p>	<p>GQ</p>	

<b>8.0</b>	<b>General Business:</b>		
<b>8.1</b>	Brian Davey congratulated the Branch Council for the growth in sponsorship and this was supported by Peter Hughes.		
<b>8.2</b>	Peter Hughes spoke about the new NZS 4541 standard and its effects.		
<b>8.3</b>	Peter Hughes suggested that for the 100years anniversary of the IFE that it should be broadcasted live via Video conference. Grant then talked about the centenary committee and the impending anniversary.		
<b>8.4</b>	Mark Reilly discussed about live streaming from the IFP Journal or from twitter.		
<b>8.5</b>	TF raised the point about the progress on the cross crediting of NZQA to IFE grades. Ian King stated he thinks that this might dumb down the IFE exams/qualifications. Louise stated we will not dumb down the exams and we will uphold standards. TF stated that we will seek assistance from Jo Douglas of the NZFS. This is separate to TAPS from the NZFS. Grant reiterated the importance of upholding the IFE qualifications. Jim stated it should be a 2 way street, Brian stated that this was not possible.		
<b>8.6</b>	Andrew talked about the IGA conference in Manly and Fire Australia. He invited all NZ members to attend the Fire Australia conference and the BC members to the IGA. Launched on the Australian website shortly.		
<b>8.7</b>	GQ spoke about using the IGA in Manly to support the development of the Branch Council.		
<b>8.8</b>	Grant talked of the close relationship NZ and Australia have and to keep up the co-operation and build on it.		
<b>8.9</b>	TF raised the point of AFAC conference being in NZ next year and the need to support it but it also clashed with FireNZ conference. We needed to work with both. Grant stated he supported AFAC as he is a member of the AFAC board.		

<b>9.0</b>	Graeme closed the meeting by thanking companion members Peter Hughes, Jack Maddox and Peter Menzies and the past presidents present, Brian Davey, Peter Hughes, Gary Ward, Peter Menzies and Jack Maddox.		
<b>10.0</b>	Next meeting: Auckland 2014.		
<b>16.0</b>	Meeting closed at 1252 hours.		



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